



中国签证申请服务中心

Chinese Visa Application Service Center

Application by Post check List

Please tick v in the box (☐)

Items		Confirmation
Original passport *	Check if the passport is valid and has at least two blank visa pages	<input type="checkbox"/> Quantity of passports: ____
Photo *	Passport photo (please stick/staple onto the application form)	<input type="checkbox"/>
Visa application form *	Complete and sign the printed visa application form (please fill in N/A if no information available and ensure there are no blank sections on the form)	<input type="checkbox"/>
Application documents *	Prepare supporting documents in accordance with purpose of visit (you may check under "How to get a Visa" on our website)	<input type="checkbox"/>
1		<input type="checkbox"/>
2		<input type="checkbox"/>
3		<input type="checkbox"/>
4		<input type="checkbox"/>
5		<input type="checkbox"/>
Prepaid return envelope *	Prepaid Korea Post Envelope	<input type="checkbox"/>
Payment	Online Remit	
	For application through CVASC in Gwangju :	
	Chinese Visa Application Service Center	<input type="checkbox"/>
	7 th floor Kyobo Life Insurance Building 136 Geumnam-ro, Buk-gu, Gwangju, Korea	<input type="checkbox"/>
Memo		

Item with "*" must be provided

Notice:

1. Please ensure the contact number you provide on the application form is reachable and check your e-mail regularly after you post the application to CVASC. If there is a problem with your application, our staff may contact you through the phone number or e-mail address you provide. Please provide additional documents in 72 hours after you receive our requirements.

2. Usual processing time for adequate post application takes 10 working days assuming no unforeseen circumstances arise.

Please arrange your travel time accordingly.

Please sign after reading all the information above:

Contact number:

e-Mail address:

Name:

Passport number:

Date: