## Company Letter Head

LOGO

(if any)

Name of the Company
(Contact Info and Address etc.)

The Invitation Letter should contain:

- Personal information of the applicant
   (incl. full name, gender, date of birth, passport number, etc.);
- Detailed information of visiting plan including:
- 1, purpose of visit
- 2, relationship between the inviter and the applicant
- 3, financial support provider in China
- Detailed itinerary, including date, place and purpose.
- Other necessary information

Name of the inviter Official
Signature of the invite tamp
Position of the inviter

Contact information of the inviter

(Note: Please use the official company stamp and signature. To use a stamp or signature image is not acceptable.)